

## **Annual Planned Vacation Reservation (PVR) Process**

- Each Fractional Interest is assigned a Reservation Priority Number ranging from A1 to H30. You will find your Reservation Priority Number on your original ownership documents as well as the Annual Reservation Request form mailed to all owners October 1<sup>st</sup> each year.
- To view a five (5) year Reservation Priority Number Annual Rotation Calendar please [click here](#)
- Annual Planned Vacation Request forms are organized in sequential order starting with the Use Years first Reservation Priority Number.
- The dates of your first priority reservation request are used in the First Reservation Confirmation Round. When demand for certain periods exceeds lodging supply the Fractional Interest with the Use Years lowest Reservation Priority Number will be confirmed. If the First Priority Reservation dates could not be confirmed and Alternate Dates were provided, the alternate dates will be confirmed. If Alternate Dates were not provided or could not be confirmed the First Priority Reservation dates is Wait Listed.
- The dates for your second, third and fourth reservation requests are used in the Second, Third and Fourth Reservation Confirmation Rounds. Reservations are confirmed and/or waitlisted in the same manner as the First Reservation Confirmation Round.
- Planned Vacation Reservation confirmation letters are typically emailed by November 15<sup>th</sup>.
- Unused Planned Vacation Nights may be used in the current Use Year – subject to availability, but cannot be carried over or borrowed from a future year.
- Space Available Reservations may be made starting December 1<sup>st</sup> of each year subject to availability and SAR guidelines
- To learn more about the annual reservation request process, the VOA Rules and Regulations are available by [click here](#)